



KIFARU NETWORKS LIMITED

Example House, Nakuru, Kenya | +254 700 000 000 | hello@example.com

WORK ORDER

No. WOR-SAMPLE-001 | Issue date: 10 October 2026

CUSTOMER

Lakeview Traders Limited

Example Road, Nakuru | accounts@example.com

Reference: SAMPLE-ORDER-001

Completion: 24 October 2026

Status: Sample

#	Task / material	Qty / hrs	Unit price	Amount
1	Office network installation	1	18,000.00	18,000.00
2	Cable testing and certification	1	5,000.00	5,000.00
3	User handover and training	1	2,500.00	2,500.00
Subtotal				KES 25,500.00
TOTAL				KES 25,500.00

PAYMENT DETAILS

M-Pesa Paybill: SAMPLE ONLY

Account: quote the document number

DOCUMENT DETAILS

Project or site: Example office, Nakuru

Assigned team: Example installation team

Work scope: Install and test the agreed office network

Start date: 10 October 2026

Completion criteria: Connectivity tests passed; handover completed

Safety or access instructions: Coordinate building access with site contact

NOTES

Fictional sample for design review. Names, contacts and payment details are examples.

Assigned / prepared by

Signature and date

Completed / approved by

Signature and date